



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15 - 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
LYCEE ST JOSEPH	F BOULOGN04	Erasmus coordinator Antoine Bataille 26-30 Route de Calais 62280 Saint-Martin-Boulogne Tel : 0321990677 Fax : 0321990678 E-mail : fpc@st-jo.com	www.st-jo.com
KLAPEIDA STATE UNIVERSITY OF APPLIED SCIENCES	LT KLAIPED09	Erasmus coordinator Institutional coordinator: Mrs Jurate Danieliene Head of International Relations Department Phone: +370 630 07720 E-mail: j.danieliene@kvk.lt	http://www.kvk.lt/index.php/lt/klaipeida-state-college

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED) *	Subject area name	Study cycle (short cycle, 1 st , 2 nd or 3 rd)	Number of student mobility periods	
					Student Mobility for Studies (total number of months per one academic year)	Student Mobility for Traineeships *
F BOULOGN04	LT KLAIPED09	0311	Economics	1 st	2 Months (1student*2 months)	X
LT KLAIPED09	F BOULOGN04	0311	Economics	1 st	2 Months (1student*2 months)	X
F BOULOGN04	LT KLAIPED09	041	Business and administration	1 st	2 Months (1student*2 months)	X
LT KLAIPED09	F BOULOGN04	041	Business and administration	1 st	2 Months (1student*2 months)	X

* Optional

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED) *	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of weeks per one academic year)	Staff Mobility for Training *
F BOULOGN04	LT KLAIPED09			1 week (1 Lectuer)	1 week (1 staff)
LT KLAIPED09	F BOULOGN04			1 week (1 Lectuer)	1 week (1 staff)

C.

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution (Erasmus code)	Subject area name *	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F BOULOGN04		French	English	B1	B2
LT KLAIPED09		Lithuanian	English	B1	B2

* Optional

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on the first page).

D. Additional requirements

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

E. Calendar

1. Applications on nominated students must reach the receiving institution by:

Receiving institution (Erasmus code)	Autumn term	Spring term
F BOULOGN04	July, 1 st	December, 1 st
LT KLAIPED09	July, 1 st	December, 1 st

2. The receiving institution will send its decision within 5 weeks after deadlines.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The involved institutions may agree on the procedure of modifying or terminating the bilateral agreement. In case of unilateral modification or termination, a written notice of at least one academic year ahead will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

LT KLAIPED09: <http://www.ltvk.lt/?module=staticpages&id=443&ln=en>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
F BOULOGN04	Tel : 0321990677 Fax : 0321990678 E-mail : fpc@st-io.com	tbc
LT KLAIPED09	Mrs Jurate Danieliene Phone: +370 630 07720 E-mail: j.danieliene@kyk.lt	http://www.ltvk.lt/?module=staticpages&id=443&ln=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
F BOULOGN04	Tel : 0321990677 Fax : 0321990678 E-mail : fpc@st-io.com	tbc
LT KLAIPED09	Mrs Jurate Danieliene Phone: +370 630 07720 E-mail: j.danieliene@kyk.lt	http://www.ltvk.lt/?module=staticpages&id=443&ln=en

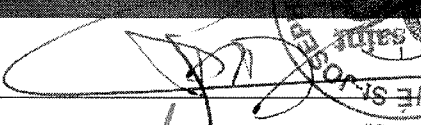
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
F BOULOGN04	Tel : 0321990677 Fax : 0321990678 E-mail : fpc@st-jo.com	tbc
LT KLAIPED09	Silva.blazulioniene@ltvk.lt Tel: +370 46 314 315 FAX: +370 46 314 320	http://www.ltvk.lt/?module=staticpages&id=443&ln=en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature
F BOULOGN04	Mr Philippe DESCAMPS Director of Lycée SAINT JOSEPH	16/03/15	
LT KLAIPED09	Mrs Grazina MARKVALDIENE Director of Klaipeda Stat University of Applied Sciences	2015-03-17	